

**Minutes of Pre-Proposal Conference for
Construction Supervision Services RFP#5**

March 11, 2008; 10:00 a.m.

The conference was attended by:

Mr. Fiodor Grebencio, Deputy Chief-Manager of State Road Administration,
Mr. Anatolii Usatii, Director of Investment Department, State Road Administration,
Mr. Martin Bennett, Representative of Scott Wilson Ltd,

Mr. Matthiew Loussier, Deputy Director Eastern Europe & Central Asia Transport Department,
Egis BCEOM, and
Mr. Sprick, Manager, Kocks Consult GmbH.

The questions of the firms' representatives and answers thereto are as follows:

- 1. The standard form of contract (sub-clause 1.10 of the Special Conditions) states that the Consultant is exempt from payment of indirect taxes. In the Consultant's opinion it should be stated the exemption is from direct taxes.**

The reference to Indirect Taxes is correct. Further details are provided given in the sub-clause 1.10 of the Special Conditions of Contract.

However, with reference to Article 54 (3) of the Moldovan Tax Code stipulates that according to the international agreements for technical and humanitarian assistance, to which the Republic of Moldova is a party, the revenues of the foreign state organizations, international organizations as well as revenue obtained by the foreign personnel (consultants) rendering services under such international agreements are exempt of taxes. The revenues of the local personnel, who are residents and render services under such international agreements, are taxed according to general rules, if otherwise not stipulated by the international agreement.

- 2. The ToR states that Contractor(s) shall provide 3 site offices and the Consultant should provide a Project office in Chisinau. Is it compulsory for the Project office to be in Chisinau or can the Project office be located in one of the Site offices?**

A Project office in Chisinau will be required. It will not be convenient for the Resident Project Manager in charge for all three contracts to be situated in a Project office outside of Chisinau. A Project Office within easy reach of the State Road Administration office in Chisinau is essential.

- 3. Will the Consultant be liable to pay income tax in Moldova?**

Please see the answer to question 1 above.

- 4. What is the expected date of Contractors mobilization?**

Contractors are expected to mobilise in June 2008, but the Commencement Notices will be issued by the Supervision Consultant. His appointment is therefore a controlling factor in the appointment of the Contractors.

- 5. The Contractors will have 24 month contract periods. The Consultant's Resident Project Manager should be available before the Contractor(s) commence works. Does this mean that the Resident Project Manager should be available for 24 months plus the period before Contractor(s) commence works?**

Yes. (Also consideration must be given to cover the Defects Notification Period.)

- 6. According to the Data Sheet the Consultant should commence services on June 9, 2008. As the Contractor(s) should be mobilized in June this is very tough schedule. Could you clarify?**

The Client will make its best efforts to evaluate the proposals and sign the contract with the Construction Supervision Consultant earlier than the stated date of commencement, so as to give the Consultant a longer period to mobilize.

- 7. In respect of the transport costs, should the consultant provide in its financial proposal only for unit rates?**

The form FIN-5 has been modified so as the costs could be divided by separate monthly accounts because the Consultancy Contract will be financed by different funding banks.

- 8. Should the Consultant provide CVs for the short-term experts or only state the names and positions proposed?**

The Consultant should provide only the names and positions of the short-term experts. When the Client should decide to engage such a short-term expert, he will evaluate whether he/she meets the requirements stated in the ToR.

- 9. Design review is the scope of works of the International Engineering and Management Consultant. Does it mean that the Construction Supervision Consultant has no obligation in respect of design review?**

The IEMC has to review the design. However, in the case of design changes required due to site conditions or for whatever reason, it is expected that the Supervision Consultant will undertake the design work with the short-term experts. Such design, if it proves to be required, will be subject to IEMC review.

- 10. What are the rights for vacation of the Key Personnel?**

The Consultant should arrange for vacations for his Key Personnel to be taken during the winter period when site work may cease due to weather conditions. Should the need for vacation arise during the working season, a substitute agreed by the Client is to be provided. In general, the Consultant should agree vacation dates for Key Personnel with the Client in advance and the Contractor's operations must be covered at all times.

- 11. How many weeks of vacation could be provided?**

Vacation arrangements are up to the Consultant to decide for his Key Personnel.

- 12. Which are the languages for the purpose of evaluation of local languages knowledge by the Personnel, Romanian or Russian?**

Both Romanian and Russian are treated as local languages for the purpose of evaluation of the staff.

13. The ToR states that Personnel should have experience in similar conditions. Does this include Eastern Europe and CIS country or otherwise?

For the purpose of evaluation of experience in similar conditions, experience gained in Eastern Europe and western Russia will be considered to be similar to the landscape and climatic conditions in Moldova. Experience gained in eastern Russia, the Caucasus and Central Asia where the landscape and climatic conditions are different, will not be considered to be similar to Moldova.